



CHAPERONE AGREEMENT

From _____ to _____, I, _____, have been invited to participate in the Tusker Travels Trip to _____

As a chaperone of this group, I, _____, agree to the following:

1. I understand that the cost of the trip is covered as well as typically 2 meals a day, but that all extra meals, snacks, souvenirs, and extra excursions are at my own expense.
2. I understand that I am representing Tusker Travels, during the entire trip and that I will do my best to leave a good impression with all people with whom I come in contact. During the above dates, I am an employee acting on behalf of Tusker Travels and therefore will be covered under their General Liability insurance.
3. I understand that the safety and welfare of the students traveling with me is my primary responsibility and I will therefore work with them to make their trip a safe one.
4. I agree to take responsibility for the students assigned to me, making sure they are present whenever we move from one location to another, communicating with them daily about their health, their general attitude, and helping them solve any problems that may arise. I will be available to offer comfort and assurance to my assigned students and to help any other students seeking my help.
5. Chaperones work many long hours and basically do not have breaks during the tour. Should I need to separate from the group, I will first check with the head chaperone, and I will make clear arrangements with another chaperone to assume responsibility for my assigned students during my absence.
6. I understand that the head chaperone is in charge of the group and is responsible for all decisions and asking for help from individual chaperones under any circumstance and will provide clear instructions on what responsibilities accompany each assigned task.
7. I will encourage, respect, and help each of my fellow chaperones and the students, remembering to always be positive; understanding that chaperones attitudes set the tone for students.
8. I will discuss any problems or concerns with the head chaperone. I recognize that open, straightforward communication is the best way to resolve problems.
9. I know that this trip is an excellent opportunity for all the adults and students with whom I am traveling. I will do my best to make the trip a fun and rewarding one for everyone involved.
10. I am aware that chaperones will room together in a double occupancy room and I may pay for a single room upgrade at my own expense.
11. I agree to pay a non-refundable fee of \$250 for supplemental fees must be paid to Tusker Travels within 2 months prior to the trip departure. This includes a trip T-shirt, coach bus to and from the airport from a designated departure location, and your tips on tour (price is subject to change).
12. I understand the risk of lost wages if any tour is scheduled during a school break where expected days off are revoked due to snow or other emergencies.
13. I am aware that Tusker Travels will find a replacement for my chaperone spot should I not be able to attend.
14. I understand that any refunds will be issued according to the cancellation policy as per the tour company's booking conditions.

(Print Name)

(Signature)

(Date)